

**University Curriculum Committee
2016-17**

Curriculum Bulletins & Forms are available [online](#).

Bulletin	SUBMISSION DATE TO UNIVERSITY CURRICULUM COMMITTEE (Wed)	BULLETIN PUBLICATION DATE (Tue)	HEARING SCHEDULED (Fri)	FACULTY SENATE ACTION DATE (Tue)	TERM THAT CURRICULUM PROPOSALS ARE TO BE EFFECTIVE	TERM THAT COURSES ARE TO BE EFFECTIVE
#1*	October 5, 2016	October 18, 2016	November 4, 2016	November 29, 2016 MMC	Fall 2017	Next New Registration Cycle after return of course from State-Wide Common Course Numbering System (Approximately 3-5 months after Faculty Senate approval)
#2*	November 8, 2016	November 22, 2016	December 2, 2016	January 17, 2017 MMC	Fall 2017	
#3	December 7, 2016	January 11, 2017	January 20, 2017	February 7, 2017 MMC	Spring 2018	
#4	January 18, 2017	January 31, 2017	February 17, 2017	February 28, 2017 MMC	Spring 2018	
#5	February 28, 2017	March 14, 2017	March 24, 2017	April 4, 2017 MMC	Spring 2018	
#6	April 5, 2017	April 18, 2017	No Hearings	June 13, 2017 MMC	Spring 2018	

ADDITIONAL INFORMATION---PLEASE NOTE

*Bulletin #2 is the deadline for materials to be submitted and approved for inclusion in the 2017-18 catalogs and the 2017-18 undergraduate Major Maps.

COURSE PROPOSALS

Changes to a course prefix, number, credit hours, title description, or prerequisite, **must** have a current syllabus attached to justify the change.

New course proposals **must** be submitted with a proposed syllabus which includes learning outcomes, major topics & textbooks. Experimental courses **must** be submitted to Jenel Patterson in the Registrar's Office and will not be repeated as experimental unless there are extenuating circumstances, e.g., a permanent number for the previously submitted and approved non-experimental course has not been received.

ALL OTHER PROPOSALS

Proposals **must** include a completed proposal checklist available from the curriculum forms page

REMINDER:

The Curriculum Committee, Undergraduate and Graduate Councils do not meet during the summer. All new tracks, certificates, new degree proposals and graduate unit specific admission standards must be received in time for Bulletin #5 (see above) or they will be postponed until the first bulletin, Fall 2017. Curriculum information, check-lists and signature sheets may be found [online](#).

Please call the Faculty Senate Office, 305-348-2141, if you have questions.