



**FLORIDA INTERNATIONAL UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**  
*Proposal for a Course Change*

<b>DO NOT TYPE IN THIS BOX</b>
Bulletin #: _____
Academic Year: _____

**PART I. FILL OUT THIS SECTION COMPLETELY**

1. School/College \_\_\_\_\_

Div./Dept. in Which Taught \_\_\_\_\_

2. 

_____	_____	_____	_____	_____
Alpha Prefix	1st Digit	Last 3 Digits	"C"-lec-lab "L"-Lab	Cr. Hrs.

3. Present Course Title \_\_\_\_\_

**PART II. FILL OUT CHANGE INFORMATION ONLY**

Change Effective \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

4a. New Course Title \_\_\_\_\_

b. New Abbreviated course Title (for computer class schedules, transcripts)

5a. \_\_\_\_\_ LIMITED TO 25 Characters (including spaces)

_____	_____	_____	_____
New Alpha Prefix	New 1st Digit	New Last 3 Digits	Change "C"-lec-lab "L"-Lab

5b. Change Credit Hours: From \_\_\_\_\_ To \_\_\_\_\_

6. New Catalog Description/Major Topics (not to exceed 200 characters including spaces in the box below)  
College of Medicine and College of Law: Attach description not exceeding 1,000 characters including spaces.

7. New Prerequisite(s): \_\_\_\_\_

8. New Corequisite(s): \_\_\_\_\_

9. Explain Reclassification Request:

10. Did you attach a copy of the course justification and course syllabus that contains the changes you are requesting? NO YES

11. Does this proposed change impact the assessment process of a program or certificate? If yes, then send notification to [assessment@fiu.edu](mailto:assessment@fiu.edu). NO  YES

PROPOSAL REQUESTED BY:  
Faculty Contact \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

(Type name) (Signature)

\_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

(Email address) (Phone number)

Chairperson (Dept./Div.) \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

(Type name) (Signature)

Chairperson (Curr. Comm.) \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

(Type name) (Signature)

College/School Dean \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_

(Type name) (Signature)

Submit one original form. Attach one copy of the course justification and a draft of the course syllabus reflecting any changes requested in this Proposal for a Course Change. The syllabus should include the course description, objectives, learning outcomes, major topics, and textbooks. Where applicable, please ensure that the changes you are requesting are included in the syllabus and supporting documentation.