



**FLORIDA INTERNATIONAL UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**
Proposal for a Course Change

DO NOT TYPE IN THIS BOX

Bulletin #: _____

Academic Year: _____

PART I. FILL OUT THIS SECTION COMPLETELY

1. School/College _____

Div./Dept. in Which Taught _____

2.

Alpha Prefix	1st Digit	Last 3 Digits	"C"-lec-lab "L"-Lab	Cr. Hrs.

3. Present Course Title _____

PART II. FILL OUT CHANGE INFORMATION ONLY

Change Effective _____ / _____ / 20_____

4a. New Course Title _____

b. New Abbreviated course Title *(for computer class schedules, transcripts)*

5a.

New Alpha Prefix	New 1st Digit	New Last 3 Digits	Change "C"-lec-lab "L"-Lab	

5b. Change Credit Hours: From _____ To _____

LIMITED TO 25 Characters (including spaces)

6. New Catalog Description/Major Topics *(not to exceed 200 characters including spaces in the box below)*
College of Medicine and College of Law: Attach description not exceeding 1,000 characters including spaces.

7. New Prerequisite(s): _____

8. New Corequisite(s): _____

9. Explain Reclassification Request: _____

10. Did you attach a copy of the course justification and course syllabus that contains the changes you are requesting? NO YES

11. Does this proposed change impact the assessment process of a program or certificate? If yes, then send notification to assessment@fiu.edu. NO YES

PROPOSAL REQUESTED BY:

Faculty Contact _____ / _____ / 20_____

(Type name) (Signature)

(Email address) (Phone number)

Chairperson (Dept./Div.) _____ / _____ / 20_____

(Type name) (Signature)

Chairperson (Curr. Comm.) _____ / _____ / 20_____

(Type name) (Signature)

College/School Dean _____ / _____ / 20_____

(Type name) (Signature)

Submit one original form. Attach one copy of the course justification and a draft of the course syllabus reflecting any changes requested in this Proposal for a Course Change. The syllabus should include the course description, objectives, learning outcomes, major topics, and textbooks. Where applicable, please ensure that the changes you are requesting are included in the syllabus and supporting documentation.